

**Mandatory Disclosure**

Academic Year 2012-13

10.1	AICTE File No.	F.No.PG/MBA/MAHA/2004/001
	Date & Period of last approval	01/09/2011
10.2	Name of the Institution	VIVA Institute of Management Studies
	Address of the Institution	At:- Shirgaon Virar(E), Tal: Vasai, Dist: Thane
	City & Pin Code	401303
	State / UT	Maharashtra
	Longitude & Latitude	...
	Phone number with STD code	0250 – 6965620
	FAX number with STD code	0250 – 2515275
	Office hours at the Institution	10 am to 5.pm
	Academic hours at the Institute	10.00 am to 8.00pm
	Email	Contact @vivaims.org
	Website	<a href="http://www.vivaims.org">www.vivaims.org</a>
	Nearest Railway Station (dist in Km)	Virar (7 km)
	Nearest Airport (dist in Km)	Mumbai
10.3	Type of Intuition	Private- Self Financed
	Category(1) of the Institution	Non Minority
	Category(2) of the Institution	....
10.4	Name of the Organization running the Institute	Late Shri. Vishnu Waman Thakur Charitable Trust
	Type of Organization	Trust
	Address of the Organization	Thakur Niwas, Raja Shivaji Marg, Virar(w)
	Registered with	Assistant Charity Commissioner, Thane



	Registration date	31/05/1988
	Website of the Organization	<a href="http://www.vivaims.org">www.vivaims.org</a>
10.5	Name of the affiliating University/ Board	University of Mumbai
	Address	Fort, Churchgate, Mumbai :- 400 032
	Website	<a href="http://www.mu.ac.in">www.mu.ac.in</a>
	Latest Affiliation Period	2011-2012
10.6	Name of Director	Dr. M.I.Khan
	Exact Designation	Director
	Phone number with STD code	9820284438, ( 022 – 27574388),6990999
	Fax number with STD code	0250-2515275
	Email	<a href="mailto:director@vivaims.org">director@vivaims.org</a>
	Highest Degree	Ph.D
	Field of Specialization	Business Administration
10.7	Governing Board Members	Copy Attached
	Frequency of Meeting & date of last meeting	Once in the Year <u>22/11/2011</u>
10.8	Academic Advisory Body	Once in the Year
	Frequency of Meeting & date of last meeting	<u>22/11/2011</u>
10.9	Organisational Chart	Trust Member   Director   Faculty   Staff   Students
10.10	Student feedback mechanism on Institutional Governance / Faculty Performance	Written feedback in obtained regularly- <b>Good</b>
10.11	Grievance redressal mechanism for faculty, staff and students	Discussion arranged with faculty, Director, Students and Management Representative.

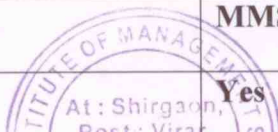
10.12	Name of the Department*	Institute of Management Studies		
	Course	MMS		
	Level	PG		
	1st Year of approval by the Council	2004 - 2005		
	Year wise Sanctioned Intake	2011-12 60	2010-11 60	2009-10 60
	Year wise Actual Admissions	2011-12 40	2010-11 58	2009-10 61
	Cut off marks – General quota	2011-12 75	2010-11 114	2009-10 101
	% Students passed with Distinction	2011-12 -----	2010-11 28.33	2009-10 71.66
	% Students passed with First Class	2010-11 -----	2010-11 51.66	2009-10 20
	Students Placed	2011-12 -----	2010-11 -----	2009-10 47
	Average Pay package, Rs./Year	2011-12 -----	2010-11 2.10 lakh	2009-10 1.8 lakh
	Students opted for Higher Studies	2011-12 08	2010-11 01	2009-10 05
	Accreditation Status of the course	Not Accredited		
	Doctoral Courses	No.		
	Foreign Collaborations, if any	Nil		
	Professional Society Memberships	1) AIMA – New Delhi 2) BMA , Mumbai 3) Indian Merchant Chamber - Mumbai 4) American Information Recourses centre. 5) British Council.		
	Professional activities	MDP / FDP/ Seminars/Workshops		
	Consultancy activities	Nil		
	Grants fetched	Nil		



	Departmental Achievements	National Level Winner in B- Quiz at NMIMS, Mumbai March 2011 and won the return trip to Bangkok.		
	Distinguished Alumni	Miss Priyanka Kanchan at Higher Management Level in Raheja Corp.		
10.13	Name of Teaching Staff*	<u>Copy Attached</u>		
	Designation			
	Department			
	Date of Joining the Institution			
	Qualifications with Class / Grade	UG	PG	PhD
	Total Experience in Years	Teaching	Industry	Research
	Papers Published	National	International	
	Papers Presented in Conferences	National	International	
	PhD Guide? Give field & University	Field	University	
	PhDs / Projects Guided	PhDs	Projects at Masters level	
	Books Published / IPRs/ Patents			
	Professional Memberships			
	Consultancy Activities			
	Awards			
	Grants fetched			
	Interaction with Professional Institutions			
10.14	Admission quota#	State Government Notification		
	Entrance test / admission criteria	MAH – MMS/ MBA CET/AI/Institute Level/J & K Quota		
	Cut off / last candidate admitted	2011 - 2012 50	2010 -2011 60	2009-2010 51
	Fees in rupees	2011-2012 1,18,530	2010 - 2011 91,350	2009-2010 90,000
	Number of Fee Waivers offered	2010-2011	2009 - 2010	2008-2009




	PIO quota	No
10.15	Infrastructural information^	Adequate
	Classroom/Tutorial Room facilities	Adequate
	Laboratory details	Adequate
	Computer Centre facilities	Adequate
	Library facilities	Titles – , Volumes – , No. of International Journals – , No. of National Journals – .
	Auditorium / Seminar Halls / Amphi	Adequate
	Cafeteria	Adequate
	Indoor Sports facilities	Adequate
	Outdoor Sports facilities Gymnasium facilities	Adequate
	Facilities for disabled	To be available
	Any other facilities	To be available
10.16	Boys Hostel	-----
	Girls Hostel	Adequate
	Medical & other Facilities at Hostel	Adequate
10.17	Academic Sessions	First Half :- SEM – II & SEM – IV Second Half :- SEM – I & SEM - III
	Examination system, Year / Sem	Semester Pattern
	Period of declaration of results	45 Days
10.18	Counseling / Mentoring	By Faculty Members & Alumni
	Career Counseling	Faculty Members, Alumni & Industry Tie-up
	Medical facilities	Available
	Student Insurance	Available
10.19	Students Activity Body	MMS Students Forum
	Cultural activities	Yes



	<b>Literary activities</b>	<b>Yes</b>
	<b>Magazine / Newsletter</b>	<b>TMC News Letter / Finvin</b>
	<b>Technical activities / TechFest</b>	<b>NA</b>
	<b>Industrial Visits / Tours</b>	<b>Yes</b>
	<b>Alumni activities</b>	<b>Yes</b>
<b>10.20</b>	<b>Name of the Information Officer for RTI</b>	
	<b>Designation</b> <b>Phone number with STD code</b>	
	<b>FAX number with STD code</b>	
	<b>Email</b>	





*Handwritten signature*

10.13	Name of Teaching Staff*	Dr. M.I.Khan	
	Designation	Director	
	Department	MMS	
	Date of Joining the Institution	25/02/2008	
	Qualifications with Class / Grade	UG BSc Second Class	PG DBA,M.Com Second Class PhD Business Administration
	Total Experience in Years	Teaching 06	Industry 26 Research
	Papers Published	National 4	International ----
	Papers Presented in Conferences	National ----	International ----
	PhD Guide? Give field & University	Field ---	University ----
	PhDs / Projects Guided	PhDs ---	Projects at Masters level 58
	Books Published / IPRs/ Patents	02	
	Professional Memberships	----	
	Consultancy Activities	---	
	Awards	---	
	Grants fetched	----	
	Interaction with Professional Institutions	Yes	



*Handwritten signature*

10.13	Name of Teaching Staff*	Dr. Das Shyamsunder Permanad		
				
	Designation	Associate Professor		
	Department	MMS/MBA		
	Date of Joining the Institution	01/07/2004		
	Qualifications with Class / Grade	UG B.Com – Ist Class	PG MBA – Ist Class MA - IInd Class M.Phil	Ph.D Economics
	Total Experience in Years	Teaching 12	Industry 14	Research
	Papers Published	National -----	International	
	Papers Presented in Conferences	National -----	International -----	
	PhD Guide? Give field & University	Field ---	University ----	
	PhDs / Projects Guided	PhDs ---	Projects at Masters level 58	
	Books Published / IPRs/ Patents	03		
	Professional Memberships	01		
	Consultancy Activities	----		
	Awards	---		
	Grants fetched	---		
	Interaction with Professional Institutions	Yes		







10.13	Name of Teaching Staff*	Wadhwa Suraj Atamprakash		
	Designation	Lecturer		
	Department	MMS/MBA		
	Date of Joining the Institution	01/07/2005		
	Qualifications with Class / Grade	UG B.Com – Ist Class	PG CA FCA	Ph.D ----
	Total Experience in Years	Teaching 14	Industry 14	Research
	Papers Published	National ----	International ----	
	Papers Presented in Conferences	National ----	International ----	
	PhD Guide? Give field & University	Field ---	University ----	
	PhDs / Projects Guided	PhDs ---	Projects at Masters level 19	
	Books Published / IPRs/ Patents	---		
	Professional Memberships	----		
	Consultancy Activities	---		
	Awards	---		
	Grants fetched	----		
	Interaction with Professional Institutions	Yes		




*Handwritten signature/initials*

10.13	Name of Teaching Staff*	Banerijee Sanchayita Sourav		
	Designation	Lecturer		
	Department	MMS/MBA		
	Date of Joining the Institution	01/07/2005		
	Qualifications with Class / Grade	UG B.A – Ist Class	PG MA –Ist Class MA	Ph.D -----
	Total Experience in Years	Teaching 08	Industry 9	Research
	Papers Published	National -----	International -----	
	Papers Presented in Conferences	National -----	International -----	
	PhD Guide? Give field & University	Field ---	University -----	
	PhDs / Projects Guided	PhDs ---	Projects at Masters level 15	
	Books Published / IPRs/ Patents	01		
	Professional Memberships	-----		
	Consultancy Activities	---		
	Awards	---		
	Grants fetched	-----		
	Interaction with Professional Institutions	Yes		




*Handwritten signature/initials.*


10.13	Name of Teaching Staff*	Joshi Brijesh Yatindra		
				
	Designation	Lecturer		
	Department	MMS/MBA		
	Date of Joining the Institution	01/06/2007		
	Qualifications with Class / Grade	UG B.Sc – Distinction	PG M.Tech – Distinction MCM - Ist Class	Ph.D -----
	Total Experience in Years	Teaching 09	Industry 08	Research ---
	Papers Published	National ----	International ----	
	Papers Presented in Conferences	National ----	International ----	
	PhD Guide? Give field & University	Field ---	University ----	
	PhDs / Projects Guided	PhDs ---	Projects at Masters level 10	
	Books Published / IPRs/ Patents	---		
	Professional Memberships	----		
	Consultancy Activities	---		
	Awards	---		
	Grants fetched	----		
	Interaction with Professional Institutions	Yes		

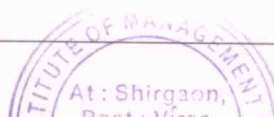



*Handwritten signature*

10.13	Name of Teaching Staff*	Naik Prapti Anand		
				
	Designation	Lecturer		
	Department	MMS/MBA		
	Date of Joining the Institution	01/07/2008		
	Qualifications with Class / Grade	UG B.Tech – CGPA	PG MMS – Distinction	Ph.D -----
	Total Experience in Years	Teaching 03	Industry 02	Research ---
	Papers Published	National ----	International ----	
	Papers Presented in Conferences	National ----	International ----	
	PhD Guide? Give field & University	Field ---	University ----	
	PhDs / Projects Guided	PhDs ---	Projects at Masters level 12	
	Books Published / IPRs/ Patents	---		
	Professional Memberships	----		
	Consultancy Activities	---		
	Awards	---		
	Grants fetched	----		
	Interaction with Professional Institutions	Yes		



10.13	Name of Teaching Staff*	Patil Lalitkumar Premchandra			
	Designation	Lecturer			
	Department	MMS/MBA			
	Date of Joining the Institution	01/07/2008			
	Qualifications with Class / Grade	UG B.E – First Calss	PG MMS – Distinction	Ph.D -----	
	Total Experience in Years	Teaching 04	Industry 03	Research ---	
	Papers Published	National ----	International ----		
	Papers Presented in Conferences	National ----	International ----		
	PhD Guide? Give field & University	Field ---	University ----		
	PhDs / Projects Guided	PhDs ---	Projects at Masters level 16		
	Books Published / IPRs/ Patents	---			
	Professional Memberships	----			
	Consultancy Activities	---			
	Awards	---			
	Grants fetched	----			
	Interaction with Professional Institutions	Yes			



10.13	Name of Teaching Staff*	Fernandes Erica Ryan		
				
	Designation	Lecturer		
	Department	MMS/MBA		
	Date of Joining the Institution	17/08/2011		
	Qualifications with Class / Grade	UG B.Com – Distinction	PG MMS – Distinction	Ph.D ----
	Total Experience in Years	Teaching 4 months	Industry 05	Research ---
	Papers Published	National ----	International ----	
	Papers Presented in Conferences	National ----	International ----	
	PhD Guide? Give field & University	Field ---	University ----	
	PhDs / Projects Guided	PhDs ---	Projects at Masters level 10	
	Books Published / IPRs/ Patents	---		
	Professional Memberships	----		
	Consultancy Activities	---		
	Awards	---		
	Grants fetched	----		
	Interaction with Professional Institutions	Yes		



*Handwritten signature*